

**MINUTES
OF
PUTNAM COUNTY COMMISSION
JUNE 27, 2016**

Prepared by:

Wayne Nabors
Putnam County Clerk
121 S Dixie Avenue
Cookeville, TN 38501

STATE OF TENNESSEE

COUNTY OF PUTNAM

BE IT REMEMBERED: that on June 27, 2016 there was a regular meeting of the Putnam County Board of Commissioners.

It shall be noted that Commission Chairman, Daryl Blair and Chairman Pro-Temp Ben Rodgers were absent for the June 27, 2016 Meeting of the Putnam County Board of Commissioners.

There were present and presiding, the County Clerk, Wayne Nabors.

Major Jim Eldridge of the Putnam County Sheriff's Department called the meeting to order.

The County Clerk, Wayne Nabors recognized Church of Christ Minister, Jack Honeycutt for the Invocation.

The County Clerk, Wayne Nabors recognized Commissioner Kim Bradford to lead the Pledge to the Flag of the United States of America.

The County Clerk, Wayne Nabors asked the Commissioners to signify their presence at the meeting and the following were present:

PRESENT:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) were present and two (2) absent. Therefore, the Clerk declared a quorum.

MOTION: ELECT TEMPORARY CHAIRMAN FOR THE JUNE 27, 2016 (ONLY) MEETING OF THE PUTNAM COUNTY BOARD OF COMMISSIONERS DUE TO THE ABSENCE OF THE CHAIRMAN AND CHAIRMAN PRO TEMP. CHRIS SAVAGE IS NOMINATED BY COMMISSIONER JIM MARTIN

Commissioner Jim Martin moved and Commissioner Jordan Iwanyszyn seconded the motion to elect Chris Savage as temporary Chairman for the June 27, 2016 (only) Meeting of the Putnam County Board of Commissioners due to the absence of the Chairman and Chairman Pro Temp.

The Clerk asked for other nominations. There was none.

MOTION RE: NOMINATIONS CEASE AND CHRIS SAVAGE BE ELECTED TO SERVE AS TEMPORARY CHAIRMAN OF THE COMMISSION FOR THE JUNE MEETING BY ACCLAMATION

Commissioner Mike Medley moved and Commissioner Jordan Iwanyszyn seconded the motion to cease nominations and elect Chris Savage to serve as Temporary Chairman of the Commission of the June Meeting by acclamation.

The Clerk asked for discussion on the motion. There was none.

The Clerk asked for a voice vote on the motion. The motion carried.

Chris Savage was elected by acclamation as Temporary Chairman for this June Meeting only.

MOTION RE: APPROVE THE AGENDA

Commissioner Benton Young moved and Commissioner Jerry Ford seconded the motion to approve the Agenda of the June 27, 2016 meeting of the Putnam County Board of Commissioners.

(SEE ATTACHED)

AGENDA PUTNAM COUNTY BOARD OF COMMISSIONERS

Monthly Awards will be presented at 5:45 PM

**Regular Monthly Session
Monday June 27, 2016 6:00PM**

**Presiding: Honorable Daryl Blair
Commission Chairman**

- 1. Call to Order - Sheriff Eddie Farris**
- 2. Invocation** *District 10*
- 3. Pledge to the Flag of the United States of America** *District 10*
- 4. Roll Call - County Clerk Wayne Nabors**
- 5. Approval of the Agenda**
- 6. Approval of the Minutes of Previous Meeting**
- 7. Unfinished Business and Action Thereon by the Board**

A. Report of Standing Committees

1. Planning Committee
2. Fiscal Review Committee
3. Nominating Committee

B. Report of Special Committees

C. Other Unfinished Business

8. New Business and Action Thereon by the Board

A. Report of Standing Committees

- 1. Planning Committee**
- 2. Fiscal Review Committee**

- a. Recommends approval of budget amendments to the County General Fund.
- b. Recommends approval of budget amendments to the Road Department Fund.
- c. Recommends approval of a budget amendment to the General Purpose School Fund.

- d. Recommends approval to enter into Cooperative Purchasing Agreements.
- e. Recommends approval of write off amounts for year end June 30, 2016 for Putnam County Emergency Medical Services in the amount of \$609,826.01.
- f. Recommends approval of write off amounts for year end June 30, 2016 for Putnam County Solid Waste in the amount of \$15,175.80.
- g. Recommends approval of a change order for Rails for Trails in the amount of \$5,415.06.
- h. Consider approval of additional amendments for year end cleanups and to meet GASB34 requirements.

These amendments will be worked up after payroll is done

They will be emailed if possible or brought to the meeting for review

3. Nominating Committee

- a. Recommends the reappointment of Joe Albrecht to the Library Board for a 3 year term to expire June 2019.

B. Report of Special Committees

C. Resolutions

D. Election of Notaries

E. Other New Business

9. Announcements and Statements

10. Adjourn

The Chairman asked for discussion on the motion to approve the Agenda.

The Chairman asked for a voice vote on the motion to approve the Agenda of the June 27, 2016 meeting of the Putnam County Board of Commissioners. The motion carried.

MOTION RE: APPROVE MINUTES OF THE PREVIOUS MEETING

Commissioner Jordan Iwanyszyn moved and Commissioner Kim Bradford seconded the motion to approve the Minutes of the May 16, 2016 meeting of the Putnam County Board of Commissioners.

The Chairman asked for discussion on the motion. There was none.

The Chairman asked for a voice vote on the motion to approve the Minutes of the May 16, 2016 meeting of the Putnam County Board of Commissioners. The motion carried.

UNFINISHED BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: No unfinished business.

FISCAL REVIEW COMMITTEE: No unfinished business.

NOMINATING COMMITTEE: No unfinished business.

REPORT OF SPECIAL COMMITTEES: No unfinished business

OTHER UNFINISHED BUSINESS: None

NEW BUSINESS AND ACTION THEREON BY THE BOARD

REPORT OF STANDING COMMITTEES

PLANNING COMMITTEE: NONE

FISCAL REVIEW COMMITTEE

MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF BUDGET AMENDMENTS TO THE COUNTY GENERAL FUND

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve the Budget Amendments to the County General Fund.

(SEE ATTACHED)

BUDGET AMENDMENT SUMMARY

COUNTY GENERAL FUND

JUNE 2016

<u>County General Fund Expenditure</u>		<u>Debit</u>	<u>Credit</u>
53100	<u>Circuit Court Clerk</u>		
189	Other Salaries & Wages	2,500	
199	Other Per Diem & Fees		2,500 See memo from Marcia Borys
54110	<u>Sheriff's Department</u>		
106	Deputies	6,750	See memo from Sheriff
148	Dispatchers	5,000	
199	Other Per Diem	12,000	
187	Overtime		13,500
189	Other Salaries		4,400
196	InService Training		1,700
334	Maintenance Agreements		550
499	Other Supplies		3,000
708	Communication Equipment		600
54210	<u>Jail</u>		
160	Guards	28,500	
199	Other Per Diem	2,000	
187	Overtime		10,000
309	Contracts with Government Agencies		8,000
340	Medical & Dental		5,000
422	Food Supplies		5,000
499	Other Supplies		2,000
54240	<u>Juvenile Detention</u>		
160	Guards	1,000	
187	Overtime		400
599	Other Charges		500
719	Office Equipment		100
54260	<u>Commissary</u>		
422	Food Supplies		500
55130	<u>Ambulance Service</u>		
133	Paraprofessionals	12,100	See memo from Tommy Copeland
169	Part Time		4,436
161	Dispatchers		2,100
187	Overtime		10,000
58110	<u>Tourism</u>		
316	Contribution		98,000 More revenue in Hotel/Motel adjustment for Tourism
<u>Solid Waste Revenue</u>			
40220	Hotel Motel	98,000	
43190	Other General Service Charges	4,436	
TOTAL		172,286	172,286

<u>Fund/Account #</u>	<u>Account Description</u>	<u>Debit</u>	<u>Credit</u>
101-54110-106	Deputy(ies)	\$ 6750	
101-54110-148	Dispatchers	\$ 5000	
101-54110-199	Other Per Diem & Fees	\$12000	
101-54110-187	Overtime Pay		\$13500
101-54110-189	Other Salaries		\$ 4400
101-54110-196	In-service Training		\$ 1700
101-54110-334	Maintenance Agreements		\$ 550
101-54110-499	Other Supplies		\$ 3000
101-54110-708	Communication Equipment		\$ 600
	TOTAL	\$23750	\$23750
101-54210-160	Guards	\$28500	
101-54210-199	Other Per Diem & Fees	\$ 2000	
101-54210-187	Overtime Pay		\$10000
101-54210-309	Contracts w/Govt Agencies		\$ 8000
101-54210-340	Medical & Dental Services		\$ 5000
101-54210-422	Food Supplies		\$ 5000
101-54210-499	Other Supplies		\$ 2000
101-54260-422	Food Supplies		500
	TOTAL	\$30500	\$30500
101-54240-160	Guards	\$ 1000	
101-54240-187	Overtime Pay		\$ 400
101-54240-599	Other Charges		\$ 500
101-54240-719	Office Equipment		\$ 100
	TOTAL	\$ 1000	\$ 1000

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Tommy Copeland, CCP
Director
tcopeland@putnamcountyttn.gov
Direct (931) 525-2103
Fax (931) 520-8404

Darren Ford, CCP
Assistant Director
dford@putnamcountyttn.gov
Direct: 931-525-2112
Fax: 931-372-0295

Budget Amendment Requests

June 13, 2016

From 43190
To 5513-169
\$4,436

This is money collected through the year for covering special events. No new money.

From 55130-133
To 55130-187
\$10,000

This money is included in full-time. This is to cover employees that have been out of work comp or open positions that have been filled by part-time employees. No new money.

From 55130-133
To 55130-161
\$2,100

This is to cover pay for secretary that is departing. No new money

Putnam County Budget Amendment/Line Item Transfer Authorization Form

Department: Circuit Court Clerk Date: June 1, 2016

Item #	Fund #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount	Amount Expended (Received) YTD
199		53100	Other Per Diem & Fees	\$34,350.00	\$2,500.00		\$36,850.00	
189		53100	Other Salaries & Wages	\$818,300.00		-\$2,500.00	\$815,800.00	

Totals

\$852,650.00 \$2,500.00 -\$2,500.00 \$852,650.00

Explanation: To cover excessive court officer cost for large number of trials & court dates held in June.
Monies not available in other lines. I have a savings of \$8,214 after this transfer in Line 189.
I have already transferred \$850 from other accounts in my budget to cover officer costs.

Requested by: Marcia Borys Recommended for approval: MB
 Supervisor Official/Department Head

Action by Fiscal Review Committee: Recommended for Approval No Recommendation Date: _____

Action by County Commission: Approved Not Approved Date: _____

The Chairman asked for discussion on the motion to approve the Budget Amendments to the County General Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.


**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
BUDGET AMENDMENTS TO THE ROAD DEPARTMENT FUND**

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve Budget Amendments to the Road Department Fund.

(SEE ATTACHED)

Budget Amendment/Line Item Transfer Authorization Form
Road Department JUNE, 2016 Commission Meeting

ROAD FUND 131		Approved		Decrease		Increase		Requested		Expended		Balance	
Item	Account	Description	Expenditures	Expenditures	Expenditures	Expenditures	Expenditures						
1	62000.405	Liquid Asphalt	250,000	100,000	-	-	150,000	60,745	89,255				
2	63100.412	Deisel Fuel	80,000	25,000	-	-	55,000	43,465	11,535				
3	68000.321	Engineering Services	25,000	20,000	-	-	5,000	4,733	267				
3	62000.399	Contracted Services	-	-	95,000	95,000	995,000	389,150	605,850				
4	62000.440	Pipe/Road Tile	-	-	25,000	25,000	75,000	43,856	31,144				
5	63100.418	Equip. Repair Parts	-	-	20,000	20,000	95,000	72,339	22,661				
6	63100.450	Tires	-	-	5,000	5,000	25,000	19,349	5,651				
			355,000	145,000	145,000	145,000	1,400,000	633,637	766,363				

Submitted by:  Randy Jones, Putnam County Road Supervisor

Explanation: Increasing expendiiture line items to cover increased and or unexpected cost.

Action by Fiscal Review Committee:

No Recommendation:

Action by County Commission:

Not Approved:

The Chairman asked for discussion on the motion to approve the Budget Amendments to the Road Department Fund. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS BUDGET
AMENDMENTS TO THE GENERAL PURPOSE SCHOOL FUND**

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve Budget Amendments to the General Purpose School Fund.

(SEE ATTACHED)

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education

Dawn Fry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members

Eric Brown
Celeste Gammon
Jerry Maynard
David McCormick

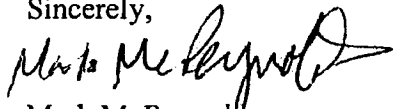
June 14, 2016

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendments in the total amount of \$693,167 to the General Purpose School Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget for additional payments from schools (school checks).
- To budget for additional payments from schools for substitute teachers.
- Reallocation of medical insurance budget based on benefit participation.
- Reallocation of communications budget based on actual expenditures.
- Reallocation of budget to account for projected janitorial and electrical budgetary shortages.
- Reallocation of budget to account for Compass Learning Support and MAP integration.
- Adult Education Budget corrections.
- Adult Education Budget corrections for English Language/Civics Grant (ELCIV)

Department: Finance

DATE: 2-Jun-16

<u>Item #</u>	<u>Account #</u>
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Account Description[illegible]

**Requested
Approval Amount**

1	141 R 43570 000 000 01601 000	Other State Education Funds			Increase	Decrease
				56,710.50	18,200.00	
						74,910.50
2	141 E 71100 399 000 01601 000	Other Contracted Services			Decrease	Increase
3	141 E 72210 189 000 01601 000	Teachers		4,200.00		8,750.00
4	141 E 72210 201 000 01601 000	Social Security		45,000.00		8,000.00
5	141 E 72210 204 000 01601 000	State Retirement		2,790.00		500.00
6	141 E 72210 212 000 01601 000	Medicare Liability Exp		4,068.00		800.00
				652.50		150.00
						802.50
				113,421.00	18,200.00	149,821.00

Explanation: To budget for additional payment from schools (school checks)

Requested by:

Supervisor

Reviewed by: [Signature]

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

Recommended for Approval:

Official / Department Head

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

DATE: 2-Jun-16

15-00091

Item #	Account #	Account Description	Current Approved Amount	Increase	Decrease	Requested Approval Amount
1	141 R 43570 000 000 01602 000	Other State Education Funds	19,377.00	18,300.00		37,677.00
2	141 E 71100 195 000 01602 000	Certified Substitute Teachers	18,000.00	3,924.00	Increase	14,076.00
3	141 E 71100 198 000 01602 000	Non-Certified Substitute Teachers	-	20,924.00		20,924.00
4	141 E 71100 201 000 01602 000	Social Security	1,116.00	1,050.00		2,166.00
5	141 E 71100 212 000 01602 000	Medicare Liability Exp	261.00	250.00		511.00
						-
			38,754.00	22,224.00		75,354.00

Explanation: To budget for additional payment from schools for substitute teachers

Requested by:

Supervisor

Reviewed by: /

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

Official / Department Head

BoE Approved 6/2/16
V.C.-I.C.

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

DATE: 2-Jun-16

15-00085

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141 E 71100 207 000 00000 000	Medical Insurance	5,121,656.09	206,180.00		4,915,476.09
2	141 E 72110 207 000 00000 000	Medical Insurance	21,152.68		6,394.00	27,546.68
3	141 E 72120 207 000 00000 000	Medical Insurance	76,191.12		4,753.00	80,944.12
4	141 E 72215 207 000 00000 000	Medical Insurance	-		19,927.00	19,927.00
5	141 E 72230 207 000 00000 000	Medical Insurance	10,122.14		1,058.00	11,180.14
6	141 E 72310 207 000 00000 000	Medical Insurance	10,122.14		3,036.00	13,158.14
7	141 E 72620 207 000 00000 000	Medical Insurance	167,923.41		95,850.00	263,773.41
8	141 E 72710 207 000 00000 000	Medical Insurance	244,851.74		75,162.00	320,013.74
			5,652,019.32	206,180.00	206,180.00	5,652,019.32

Explanation: Reallocation of Medical Insurance Budget based on benefit participation.

Requested by:

Supervisor

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

Action by County Commission:

Approval

Recommended for Approval:

Official / Department Head

Date:

Date:

165,087.00

72310

267,490.00

72610

BOE Approved V.C.I.D.
6/2/16

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

15-00087

DATE: 2-Jun-16

Item #	Account #	Account Description	Current Approved Amount	Requested Approval Amount	
				Decrease	Increase
1	141 E 72310 307 000 00000 000	COMMUNICATION	120,000.00		75,170.00
2	141 E 72410 307 000 00000 000	COMMUNICATION	202,800.00	75,170.00	127,630.00
			322,800.00	75,170.00	322,800.00

Explanation: Reallocation of communications budget based on actual expenditures

Requested by:

Supervisor

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval

Non-Approval

Date:

Recommended for Approval:

Official / Department Head

BOE Approved 6/2/16
V.C. l.c

Putnam County Budget Amendment / Line Item Transfer Authorization Form

15-00088

Department: Finance DATE: 2-Jun-16

Item #	Account #	Account Description	Current		Requested	
			Approved Amount		Approval Amount	Approval Amount
1	141 E 71100 116 000 00000 000	TEACHERS	25,729,637.00	Decrease	Increase	25,483,547.00
2	141 E 71300 116 000 00000 000	TEACHERS	917,423.00	8,025.00		909,398.00
3	141 E 72410 104 000 00000 000	PRINCIPALS	1,318,271.00	13,375.00		1,304,896.00
4	141 E 72610 328 000 00000 000	JANITORIAL SERVICES	1,878,660.00		125,720.00	2,004,380.00
5	141 E 72610 415 000 00000 000	ELECTRICITY	2,636,000.00		141,770.00	2,777,770.00
			32,479,991.00	267,490.00	267,490.00	32,479,991.00

Explanation: Reallocation of budget to account for projected janitorial and electricity budgetary shortage.

Requested by: _____ Recommended for Approval: _____
Supervisor Official / Department Head

Reviewed by: Mark McLaughlin
Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval Date: _____

Action by County Commission: Approval Non-Approval Date: _____

BOE Approved 6/2/16
V.C.I.b.

Pulnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Finance

15-00086

DATE: 2-Jun-16

Item #	Account #	Account Description	Current Approved Amount	Decrease	Increase	Requested Approval Amount
1	141 E 72310 599 000 00000 000	OTHER CHARGES	230,000.00		69,100.00	299,100.00
2	141 E 71100 449 000 02117 000	TEXTBOOKS	600,000.00	69,100.00		530,900.00
			830,000.00	69,100.00	69,100.00	830,000.00

Explanation: Reallocation of budget to account for Compass Learning Support and MAP integration

Requested by: _____ Recommended for Approval: _____
Supervisor

Reviewed by: Maria McFarland
Chief Financial Officer

Action by Fiscal Review Committee: _____
Recommended for Approval

Date: _____

Action by County Commission: _____
Approval

Date: _____

165,087.00	89,918.00	75,169.00
267,490.00		

Putnam County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Basic Education

DATE: 30-Jun-16

Item #	Account #	Account Description	Current Approved Amount	Increase Decrease	Requested Approval Amount
1	141 R 47120 000 000 01001 000	ADULT BASIC EDUCATION	2,086.17	21,896.33	23,982.50
2	141 R 46590 000 000 01001 000	OTHER STATE EDUCATION FUNDS	698.72	7,298.78	7,997.50
3	141 E 71600 116 000 01001 000	TEACHERS		22,000.00	22,000.00
4	141 E 71600 201 000 01001 000	SOCIAL SECURITY		1,256.40	1,256.40
5	141 E 71600 204 000 01001 000	STATE RETIREMENT		500.00	500.00
6	141 E 71600 210 000 01001 000	UNEMPLOYMENT COMPENSATION		100.00	100.00
7	141 E 71600 212 000 01001 000	EMPLOYER MEDICARE EXPENSE		319.00	319.00
8	141 E 71600 355 000 01001 000	TRAVEL		2,397.71	2,397.71
9	141 E 71600 429 000 01001 000	INSTRUCTIONAL SUPPLIES		2,600.00	2,600.00
10	141 E 72260 162 000 01001 000	CLERICAL PERSONNEL	1,791.24	20.00	1,811.24
11	141 E 72260 201 000 01001 000	SOCIAL SECURITY	111.06		111.06
12	141 E 72260 204 000 01001 000	STATE RETIREMENT	180.02		182.02
13	141 E 72260 206 000 01001 000	LIFE INSURANCE	1.41		1.41
14	141 E 72260 207 000 01001 000	MEDICAL INSURANCE	674.81		674.81
15	141 E 72260 208 000 01001 000	DENTAL INSURANCE	7.16		7.16
16	141 E 72260 210 000 01001 000	UNEMPLOYMENT COMPENSATION	3.23		3.23
17	141 E 72260 212 000 01001 000	MEDICARE	25.97		25.97
			5,589.79	29,195.11	63,980.01

Explanation: Adult Education Budget correction ELCIV

Requested by:

Supervisor

Reviewed by:

Chief Financial Officer

Action by Fiscal Review Committee: Recommended for Approval

Action by County Commission:

Approval

Recommended for Approval:

Official / Department Head

No Recommendation

Date:

Non-Approval

Date:

Pulham County Budget Amendment / Line Item Transfer Authorization Form

Department: Adult Basic Education

DATE: 30-Jun-16

Item #	Account #	Account Description	Current Approved Amount	Increase Decrease	Requested Approval Amount
1	141 R 47120 000 000 01002 000	ADULT BASIC EDUCATION	159,839.74	4,206.26	164,046.00
2	141 R 46590 000 000 01002 000	OTHER STATE EDUCATION FUNDS	53,279.91	1,402.09	54,682.00
3	141 E 71600 116 000 01002 000	TEACHERS		Decrease	
4	141 E 71600 189 000 01002 000	OTHER SALARIES AND WAGES	33,750.00	Increase	33,750.00
5	141 E 71600 201 000 01002 000	SOCIAL SECURITY	26,364.00		26,364.00
6	141 E 71600 204 000 01002 000	STATE RETIREMENT	3,727.07		3,727.07
7	141 E 71600 206 000 01002 000	LIFE INSURANCE	5,700.58		5,700.58
8	141 E 71600 207 000 01002 000	MEDICAL INSURANCE	28.10		28.10
9	141 E 71600 210 000 01002 000	DENTAL INSURANCE	5,839.67		5,839.67
10	141 E 71600 212 000 01002 000	UNEMPLOYMENT COMPENSATION	143.28		143.28
11	141 E 71600 212 000 01002 000	EMPLOYER MEDICARE EXPENSE	64.57		64.57
12	141 E 71600 355 000 01002 000	TRAVEL	871.65		871.65
13	141 E 71600 429 000 01002 000	INSTRUCTIONAL SUPPLIES		346.16	346.16
14	141 E 71600 790 000 01002 000	EQUIPMENT		5,262.19	5,262.19
15	141 E 72260 105 000 01002 000	SUPERVISOR/DIRECTOR	65,519.20		65,519.20
16	141 E 72260 117 000 01002 000	CAREER LADDER	1,000.00		1,000.00
17	141 E 72260 162 000 01002 000	CLERICAL PERSONNEL	29,018.15		29,018.15
18	141 E 72260 201 000 01002 000	SOCIAL SECURITY	5,923.32		5,923.32
19	141 E 72260 204 000 01002 000	STATE RETIREMENT	8,929.66		8,929.66
20	141 E 72260 206 000 01002 000	LIFE INSURANCE	50.86		50.86
21	141 E 72260 207 000 01002 000	MEDICAL INSURANCE	24,428.05		24,428.05
22	141 E 72260 208 000 01002 000	DENTAL INSURANCE	259.34		259.34
23	141 E 72260 210 000 01002 000	UNEMPLOYMENT COMPENSATION	116.87		116.87
24	141 E 72260 212 000 01002 000	MEDICARE	1,385.29		1,385.29
25	141 E 72260 355 000 01002 000	TRAVEL			
			426,239.31	5,608.35	437,456.01

Explanation: Adult Education Budget correction REGAB

Requested by: _____

Supervisor

Reviewed by: [Signature]
Chief Financial Officer

Recommended for Approval: _____

Official / Department Head

Action by Fiscal Review Committee: Recommended for Approval

No Recommendation

Date: _____

Action by County Commission: Approval

Non-Approval

Date: _____

The Chairman asked for discussion on the motion to approve the Budget Amendments to the General Purpose School Fund. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL TO
ENTER INTO COOPERATIVE PURCHASING AGREEMENTS**

Commissioner Jim Martin moved and Commissioner Kim Bradford seconded the motion to approve to enter into Cooperative Purchasing Agreements.

(SEE ATTACHED)

RESOLUTION FOR PUTNAM COUNTY TO ENTER INTO COOPERATIVE PURCHASING AGREEMENTS

WHEREAS, pursuant to Tenn. Code Ann. § 12-3-1205, any municipality, county, utility district, or other local government of the state may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods, supplies, services, or equipment with one (1) or more other governmental entities outside the state; and

WHEREAS, pursuant to Tenn. Code Ann. § 12-3-1205, a municipality, county, utility district, or other local government of the state may participate in a master agreement by adopting a resolution accepting the terms of the master agreement;

NOW, THEREFORE, BE IT RESOLVED by the County Legislative body of Putnam County, Tennessee that:

Section 1. Pursuant to Tenn. Code Ann. §12-3-1205 (b)(1), notwithstanding any other law to the contrary, Putnam County is hereby authorized to participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods, supplies, services, or equipment with one (1) or more other governmental entities outside this state, to the extent the laws of the other state permit the joint exercise of purchasing authority, in accordance with an agreement entered into between or among the participants; provided, such goods, supplies, services, or equipment are procured in a manner that constitutes competitive bidding and are advertised, evaluated, and awarded by a governmental entity and made available for use by other governmental entities.

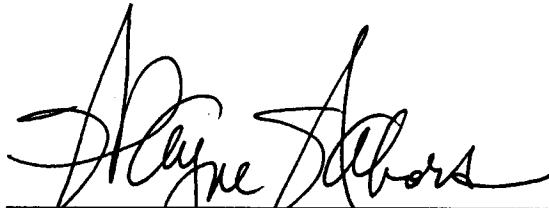
Section 2. Pursuant to Tenn. Code Ann. §12-3-1205 (b)(2), Putnam County is authorized to participate in a master agreement by adopting a resolution accepting the terms of the master agreement. If a Putnam County, in a joint or multi-party agreement is required to advertise and receive bids, then it will be deemed sufficient for those purposes that the purchasing entity or the entity that procured the bid complied with its own purchasing requirements. Putnam County shall acquire and maintain documentation that the purchasing entity or entities that procured the bid complied with its own purchasing requirements.

Section 3. Pursuant to Tenn. Code Ann. §12-3-1205 (b)(4), the powers adopted under the foregoing resolution shall not apply to:

- (A) Purchases of new or unused motor vehicles, unless the motor vehicles are manufactured for a special purpose as defined in § 12-3-1012; or
- (B) Purchases of construction, engineering or architectural services, or construction materials.

Section 4. This resolution shall be effective upon its passage and approval, the public welfare requiring it.

Adopted this the 27TH day of JUNE, 2016.


Wayne Nabors, County Clerk


Randy Porter, County Executive



The Chairman asked for discussion on the motion to approve entering into Cooperative Purchasing Agreements. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
WRITE OFF AMOUNTS FOR YEAR END JUNE 30, 2016 FOR PUTNAM COUNTY
EMERGENCY MEDICAL SERVICES IN THE AMOUNT OF \$609,826.01**

Commissioner Jim Martin moved and Commissioner Tom Short seconded the motion to approve write off amounts for year end June 30, 2016 for Putnam County Emergency Medical Services in the amount of \$609,826.01.

(SEE ATTACHED)

PUTNAM COUNTY EMERGENCY MEDICAL SERVICES

700 County Services Drive
Cookeville, TN 38501
Phone (931) 528-1555

Tommy Copeland, CCP
Director
tcopeland@putnamcountyttn.gov
Direct (931) 525-2103
Fax (931) 520-8404

Darren Ford, CCP
Assistant Director
dford@putnamcountyttn.gov
Direct: 931-525-2112
Fax: 931-372-0295

Putnam County Commissioners

Once a year we must present you with a list of all the accounts that we have written off as uncollectible debt. We are only allowed to show you the account number and the amount per Federal HIPAA Laws, so we saved on printing costs and only printed one list, which is available for review in the County Executive's office.

Total amount billed by EMS \$6,911,553
June 1, 2014 to May 31, 2015

Total amount being written off \$609,826.01
June 1, 2014 to May 31, 2015

Percentage of write off 8.8%

Even though these accounts are being taken off our books, they will remain at the Collections Agency and they will continue to try and collect these. The accounts being written off are from 2011, 2012, 2013, 2014, and 2015. Audit is encouraging us to get the accounts off the old billing system. Expect a larger write off percentage next year.



Tommy Copeland, CCP
Director
Putnam County EMS

Previous write off	2015	\$481,897.71	7.9%
	2014	\$495,829.86	8.1%
	2013	\$484,411.21	9.2%
	2012	\$461,351.00	9.0%
	2011	\$395,895.00	8.8%

The Chairman asked for discussion on the motion to approve write off amounts for year end June 30, 2016 for Putnam County Emergency Medical Services in the amount of \$609,826.01. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Mike Atwood
Cathy Reel

AGAINST:

Donny Buttram

ABSENT:

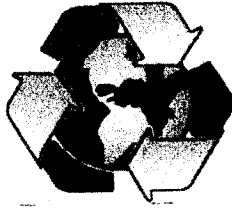
Ben Rodgers
Daryl Blair

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
WRITE OFF AMOUNTS FOR YEAR END JUNE 30, 2016 FOR PUTNAM COUNTY
SOLID WASTE IN THE AMOUNT OF \$15,175.80**

Commissioner Mike Medley moved and Commissioner Marsha Bowman seconded the motion to approve write off amounts for year end June 30, 2016 for Putnam County Solid Waste in the amount of \$15,175.80.

(SEE ATTACHED)



Putnam county Solid Waste Department

Director-Keith Street; Assistant Director-Doug Ashburn; Office Manager-Patty Masters;

1846 S. Jefferson Ave. Cookeville, TN 38506 Phone 931-528-3884 Fax 931-520-3428

June 2016

Dear Sir / Madam:

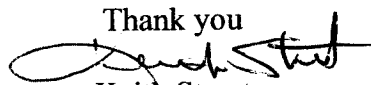
The Putnam County Solid Waste Department has written off for the year of July 2015 thru June 2016 noncollectable debt. The total amount written off is \$15,175.80.

We have a net 30, 60, 90 days late. I start sending letters after 30 days late to encourage the customer to pay the debt owed before they are not allowed to dump and or turned over to collections. The accounts that are written off have been turned over to Coface Collection North America, INC. 504-465-3700 which has now changed to Altus Global Trade Solutions. Coface could not collect on different reasons the reasons are listed below.

- Out Of Business No Assets
- Collection Efforts Exhausted
- Cancel Suit Not Warranted
- Partial Pay-Too Small for Suit

The decision to write off a bad debt is taken when it becomes clear the customer is not going to pay. When a debt is written off and the customer wants to use the account again the balance written off has to be paid in full first. I would be grateful if you would seriously consider the request of these accounts to be written off.

Keith Street the Director has given me permission to write these accounts off and close the accounts.

Thank you

Keith Street

NR: Nickie Rogers, typist

The Chairman asked for discussion on the motion to approve write off amounts for year end June 30, 2016 for Putnam County Solid Waste in the amount of \$15,175.80. The Commissioners discussed the motion.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF A
CHANGE ORDER FOR RAILS FOR TRAILS IN THE AMOUNT OF \$5,415.06**

Commissioner Jim Martin moved and Commissioner Scott Ebersole seconded the motion to approve a change order for Rails for Trails in the amount of \$5,415.06.

(SEE ATTACHED)



Supplemental Agreement and/or Request for Construction Change
Change Order Request # 3

Project Title/Termini: City of Cookeville Rails With Trails
Owner: City of Cookeville PIN: 106578.00
Address: 1115 East Sprina Street State Project No.: 71LPLM-F3-003
Cookeville, TN 38501 Federal Project No.: HPP-7100(49)
Date Prepared: 5/23/16 Contract No.: E-09-018-201
County: Putnam

Whereas, we Rogers Group, Inc. with Travelers Casualty as a Surety, entered into a contract with City of Cookeville on 6/26/15 for the construction by said Contractor of the above designated contract; and Whereas, certain items of construction encountered, are not covered by the original contract, we desire to submit the following additional items of construction to be performed by the Contractor and paid by the Owner at the price(s) scheduled therefore below:

The purpose of this Change Order is to:
Adjust existing pay item quantities and add pay items as detailed and summarized on Attachment "A"

As a result of this Change Order, contract time shall:

☒ Not Change, ☐ Increase by _____ days, ☐ Decrease by _____ days
Original contraction Completion Time: 430 days (Date: 8/31/16)
Approved Change Orders: 0
Current Change Order: 0
Contract Completion Time with Change Orders: 430 days (Date: 8/31/16)

Unit prices listed below include labor, materials, profit, overhead, and incidentals necessary to complete this work.
A separate attached spreadsheet with the same information may be used in lieu of the table below.

Item No.	Description	Unit	New Item Quantity	Orig. Bid Revised Quantity	Contract Price	Net Amount Due Change
	See Attachment "A"					\$81,239.35

Bid Contract Amount: \$ 1,778,902.00
Current Change Order: \$ 81,239.35
Approved Change Orders: \$ -33,508.50
Pending Change Orders: \$ 0.00
Total Change Orders to Date: \$ 47,730.85

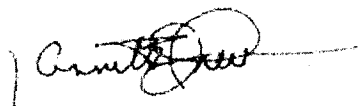


Supplemental Agreement and/or Request for Construction Change
Change Order Request # 3

Project Title/Termini:	<u>City of Cookeville Rails With Trails</u>		
Owner:	<u>City of Cookeville</u>	PIN:	<u>106578.00</u>
Address:	<u>1115 East Spring Street</u>	State Project No.:	<u>71LPLM-F3-003</u>
	<u>Cookeville, TN 38501</u>	Federal Project No.:	<u>HPP-7100(49)</u>
Date Prepared:	<u>5/23/16</u>	Contract No.:	<u>E-09-018-201</u>
		County:	<u>Putnam</u>

Now, Therefore, We, Rogers Group, Inc., Contractors, and Travelers Casualty, Surety, hereby agree to the Supplemental Agreement consisting of the above mentioned items and prices, and agree that this Supplemental Agreement is hereby made a part of the original contract and will be performed by this Contractor in accordance with specifications thereof, and that the original contract remain in full force and effect, except insofar as specifically modified by this Supplemental Agreement.

Recommended for Approval:

By:  5/25/2016
Engineer/CEI: Kenneth E. Freer, P.E., Ragan-Smith, Asso. Date

Approved for Eligibility:

By: **APPROVED**
By Lisa Dunn at 6:56 am, May 26, 2016
Local Programs Planner: _____ Date _____

Approved By:

By: _____
Contractor: Rod Gamble, Vice Pres.; Rogers Group, Inc. Date _____

By: _____
Surety: Travelers Casualty, Bond #106309167 Date _____

By: _____
Owner: Mike Davidson, City Manager; City of Cookeville Date _____

The Chairman asked for discussion on the motion to approve a change order for Rails for Trails in the amount of \$5,415.06. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

AGAINST:

Ben Rodgers
Daryl Blair

Jerry Roberson

The Clerk announced that twenty-one (21) voted for, one (1) voted against, zero (0) abstained, and two (2) absent. The motion carried.

**MOTION RE: THE FISCAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF
ADDITIONAL AMENDMENTS FOR YEAR END CLEANUPS AND TO MEET GASB34
REQUIREMENTS**

**THESE AMENDMENTS WILL BE WORKED UP AFTER PAYROLL IS DONE
THEY WILL BE EMAILED IF POSSIBLE OR BROUGHT TO THE MEETING
FOR REVIEW**

Commissioner Jim Martin moved and Commissioner Mike Medley seconded the motion to approve additional amendments for year end cleanups and to meet GASB34 requirements.

(SEE ATTACHED)



MEMO

TO: HONORABLE COUNTY COMMISSION MEMBERS

FROM: RANDY PORTER, COUNTY EXECUTIVE

DATE: JUNE 27, 2016

RE: GASB AMEMDMENTS

Attached are the amendments to the County General Fund as to be in compliance of GASB 34.
I appreciate your consideration and approval.

Longevity Pay

			Increase	Decrease
51100	186	County Commission		
51300	186	County Executive	3,300	
51500	186	Election Commission	2,800	
51600	186	Register of Deeds	800	
51750	186	Codes Compliance	1,800	
51800	186	County Buildings	24,300	
51810	186	Technology	3,500	
51910	186	Preservation of Records		700
52300	186	Property Assessor	8,600	
52400	186	County Trustee	12,300	
52500	186	County Clerk	12,100	
52900	186	Other Finance	800	
53100	186	Circuit Court	28,700	
53300	186	General Sessions Court	2,200	
53400	186	Chancery Court	4,100	
53500	186	Juvenile Court	3,900	
53600	186	District Attorney General		800
53700	186	Judicial Commissioners	1,500	
53900	186	Other Administration of Justice		
54110	186	Sheriff's Department	52,800	
54210	186	Jail	18,800	
54220	186	Workhouse	600	
54240	186	Juvenile Services	5,600	
54310	186	Fire Protection		
54410	186	Civil Defense	4,800	
55110	186	Local Health Center		
55130	186	Ambulance	65,000	
55190	186	Other Local Health		
55710	186	Sanitation Management		14,800
55900	186	Other Public Health	10,200	
56700	186	Parks & Fair Boards		11,100
56900	186	Other Cultural & Recreational		1,400
57100	186	Agricultural Extension	1,000	
57500	186	Soil Conservation	500	
58300	186	Veteran's Services	0	
58600	186	Employee Benefits - Longevity		28,800
				Reimbursed
			270,000	270,000

Social Security

			Increase	Decrease
51100	201	County Commission	8,517	
51220	201	Beer Board	91	
51300	201	County Executive	20,465	
51500	201	Election Commission	17,288	
51600	201	Register of Deeds	11,493	
51710	201	Development		5,868
51750	201	Codes Compliance	5,606	
51800	201	County Buildings	59,181	
51810	201	Technology	10,332	
51910	201	Preservation of Records		2,750
52300	201	Property Assessor	23,035	
52400	201	County Trustee	22,056	
52500	201	County Clerk	39,982	
52900	201	Other Finance	6,819	
53100	201	Circuit Court	68,567	
53300	201	General Sessions Court	23,868	
53330	201	Drug Court	3,825	
53400	201	Chancery Court	18,311	
53500	201	Juvenile Court	13,050	
53600	201	District Attorney General	6,806	3,192
53700	201	Judicial Commissioners	5,511	
53900	201	Other Administration of Justice	1,079	
53930	201	Victims Assistance	1,778	
54110	201	Sheriff's Department	270,635	
54210	201	Jail	122,327	
54220	201	Workhouse	2,268	
54240	201	Juvenile Services	34,302	
54310	201	Fire Protection	23,000	
54410	201	Civil Defense	11,090	
54610	201	Medical Examiner	872	
55110	201	Local Health Center	3,513	
55130	201	Ambulance	227,676	
55190	201	Other Local Health	41	
55710	201	Sanitation Management		60,157
55900	201	Other Public Health	88,075	
56700	201	Parks & Recreation		28,920
56900	201	Soccer		2,535
57100	201	Agricultural Extension	1,756	
57500	201	Soil Conservation	3,434	
58300	201	Veteran's Services	2,024	
			1,158,671	103,422
				Reimbursed
58600	201	Employee Benefits - Social Security		1,158,671

State Retirement

			Increase	Decrease
51100	204	County Commission		
51300	204	County Executive		
51500	204	Election Commission	28,381	
51600	204	Register of Deeds	17,557	
51710	204	Development	16,335	
51750	204	Codes Compliance		7,774
51800	204	County Buildings	8,156	
51810	204	Technology	81,419	
51910	204	Preservation of Records	13,023	
52300	204	Property Assessor		3,164
52400	204	County Trustee	32,247	
52500	204	County Clerk	25,960	
52900	204	Other Finance	56,797	
53100	204	Circuit Court	9,637	
53300	204	General Sessions Court	84,379	
53330	204	Drug Court	38,467	
53400	204	Chancery Court	5,146	
53500	204	Juvenile Court	24,975	
53600	204	District Attorney General	18,568	
53700	204	Judicial Commissioners	4,191	6,079
53930	204	Victims Assistance Program	3,507	
53900	204	Other Administration of Justice	2,657	
54110	204	Sheriff's Department	0	
54210	204	Jail	421,371	
54220	204	Workhouse	160,682	
54240	204	Juvenile Services	3,342	
54310	204	Fire Protection	49,835	
54410	204	Civil Defense	34,997	
54610	204	Medical Examiner	14,521	
55110	204	Local Health Center	729	
55130	204	Ambulance	4,677	
55190	204	Other Local Health	283,798	
55710	204	Sanitation Management	60	
55900	204	Other Public Health		57,364
56700	204	Parks & Fairboards	82,680	
56900	204	Soccer		39,476
57100	204	Agricultural Extension		3,333
57500	204	Soil Conservation	2,899	
58300	204	Veteran's Services	4,930	
			2,814	
			1,538,738	117,189
				Reimbursed
58600	204	State Retirement		1,538,738

Life Insurance

			Increase	Decrease
51100	County Commission			
51300	County Executive	0.015	154	
51500	Election Commission	0.012	123	
51600	Register of Deeds	0.015	154	
51710	Development	0.004	41	
51750	Codes Compliance	0.009	92	
51800	County Buildings	0.07	717	
51810	Technology	0.009	92	
51910	Preservation of Records	0.003	31	
52300	Property Assessor	0.027	277	
52400	County Trustee	0.021	215	
52500	County Clerk	0.064	656	
52900	Other Finance	0.006	62	
53100	Circuit Court	0.06	615	
53300	General Sessions Court	0.009	92	
53330	Drug Court	0.003	31	
53400	Chancery Court	0.018	184	
53500	Juvenile Court	0.015	157	
53600	District Attorney	0.003	31	
53700	Judicial Commissioners	0.006	61	
53900	Other Administration of Justice	0.003	31	
53930	Victims Assistance	0.003	31	
54110	Sheriff's Department	0.185	1,895	
54210	Jail	0.121	1,240	
54220	Workhouse	0.003	31	
54240	Juvenile Services	0.046	471	
54310	Fire Protection	0.015	154	
55110	Local Health Center	0.003	31	
55130	Ambulance	0.146	1,496	
55190	Other Local Health	0.003	31	
55710	Sanitation Management	0.049	502	
55900	Other Public Health	0.064	656	
56700	Parks & Fair Boards	0.021	215	
57100	Agricultural Extension	0.003	31	
57500	Soil Conservation	0.003	31	
58300	Veteran's Services	0.003	31	
			10,662	

10,662

Medical Insurance

			Increase	Decrease
51100	207	County Commission		
51100	207	Beer Board	33	
51300	207	County Executive	35,787	
51500	207	Election Commission	25,363	
51600	207	Register of Deeds	26,425	
51710	207	Development		5,400
51750	207	Codes Compliance	19,800	
51800	207	County Buildings	184,135	
51810	207	Technology	9,220	
51910	207	Preservation of Records		4,940
52300	207	Property Assessor	48,857	
52400	207	County Trustee	41,161	
52500	207	County Clerk	133,826	
52900	207	Other Finance	22,925	
53100	207	Circuit Court	167,551	
53300	207	General Sessions Court	13,351	
53330	207	Drug Court	5,400	
53400	207	Chancery Court	42,091	
53500	207	Juvenile Court	34,228	
53600	207	Family Justice	9,900	
53700	207	Judicial Commissioners	5,400	
53930	207	Victims Assistance Programs	5,908	
53900	207	Other Administration of Justice		
54110	207	Sheriff's Department	484,626	
54210	207	Jail	269,553	
54220	207	Workhouse	8,410	
54240	207	Juvenile Services	87,135	
54310	207	Fire Prevention	46,495	
54410	207	Emergency Management	18,467	
54610	207	Coroner	674	
55110	207	Local Health Center	12,966	
55130	207	Ambulance	432,583	
55190	207	Other Local Health	102	
55710	207	Sanitation Management		88,456
55900	207	Other Public Health	170,256	
56700	207	Parks & Fair Boards		69,347
57100	207	Agricultural Extension	11,460	
56900	207	Soccer		1,800
57500	207	Soil Conservation	8,340	
58300	207	Veteran's Services		
			2,382,428	169,943
				<i>Reimbursed</i>
58600	207	Medical Insurance		2,382,428

Dental Insurance

			Increase	Decrease
51100	208	County Commission		
51300	208	County Executive	1,273	
51500	208	Election Commission	322	
51600	208	Register of Deeds	42	
51710	208	Development		215
51750	208	Codes Compliance	0	
51800	208	County Buildings	731	
51810	208	Technology	94	
51910	208	Preservation of Records		0
52300	208	Property Assessor	267	
52400	208	County Trustee	790	
52500	208	County Clerk	1,257	
52900	208	Other Finance	0	
53100	208	Circuit Court	1,440	
53300	208	General Sessions Court	63	
53330	208	Drug Court	0	
53400	208	Chancery Court	1,152	
53500	208	Juvenile Court	290	
53600	208	District Attorney General	41	
53700	208	Judicial Commissioners	0	
53900	208	Other Administration of Justice	0	
54110	208	Sheriff's Department	776	
54210	208	Jail	1,633	
54220	208	Workhouse	80	
54240	208	Juvenile Services	368	
54310	208	Fire Prevention	0	
54410	208	Civil Defense	500	
55110	208	Local Health Center	2,516	
55130	208	Ambulance	1,782	
55190	208	Other Local Health	0	
55710	208	Sanitation Management		122
55900	208	Other Public Health	0	
56700	208	Parks & Fair Boards		727
57100	208	Agricultural Extension	0	
57500	208	Soil Conservation	440	
58300	208	Veteran's Services		
				1,065
			Reimbursed	
58600	208	Dental Insurance		15,856
			15,856	

Unemployment

			Increase	Decrease
51100	210	County Commission		
51300	210	County Executive	432	
51500	210	Election Commission	756	
51600	210	Register of Deeds	216	
51710	210	Development		144
51750	210	Codes Compliance	168	
51800	210	County Buildings	2,038	
51810	210	Technology	258	
51910	210	Preservation of Records		108
52300	210	Property Assessor	592	
52400	210	County Trustee	432	
52500	210	County Clerk	1,314	
52900	210	Other Finance	385	
53100	210	Circuit Court	2,375	
53300	210	General Sessions Court	66	
53330	210	Drug Court	72	
53400	210	Chancery Court	474	
53500	210	Juvenile Court	375	
53600	210	District Attorney General	272	72
53700	210	Judicial Commissioners	319	
53900	210	Other Administration of Justice	66	
53930	210	Victims Assistance	144	
54110	210	Sheriff's Department	6,482	
54210	210	Jail	4,436	
54220	210	Workhouse	73	
54240	210	Juvenile Services	1,175	
54110	210	Civil Defense	213	
54310	210	Fire Protection	1,161	
54610	210	Coroner	12	
55110	210	Local Health Center	159	
55130	210	Ambulance	6,213	
55190	210	Other Local Health	1	
55710	210	Sanitation Management		3,171
55900	210	Other Public Health	2,750	
56700	210	Parks and Fairboards		1,066
56900	210	Soccer		63
57100	210	Agricultural Extension	72	
57500	210	Soil Conservation	136	
58300	210	Veteran's Services	103	
				4,624
			<i>Reimbursed</i>	
58600	210	Unemployment		33,740
			33,740	

Maintenance & Repair Services - Equipment

			Increase	Decrease
51100	336	County Commission		
51300	336	County Executive		
51500	336	Election Commission	1,547	
51600	336	Register of Deeds	1,226	
51760	336	GIS		
51750	336	Codes Compliance		
51800	336	County Buildings		
51810	336	Technology		
52300	336	Property Assessor		
52400	336	County Trustee		
52500	336	County Clerk		
52900	336	Other Finance		
53100	336	Circuit Court		
53300	336	General Sessions Court		
53400	336	Chancery Court		
53500	336	Juvenile Court	1,127	
53600	336	District Attorney General		
53700	336	Judicial Commissioners		
53900	336	Other Administration of Justice		
54110	336	Sheriff's Department		
54120	336	Special Patrols	19,392	
54210	336	Jail		
54220	336	Workhouse	15,723	
54240	336	Juvenile Services		
54310	336	Fire Protection	203	
54410	336	Civil Defense	5,857	
55110	336	Local Health Center		
55130	336	Ambulance		
55190	336	Other Local Health	26,141	
55710	336	Sanitation Management		
55900	336	Other Public Health		
56700	336	Parks & Fair Boards		
57100	336	Agricultural Extension		
57500	336	Soil Conservation		
58300	336	Veteran's Services		
58900	336	Equipment Repair		34,000
58900	425	Gasoline		37,216
			71,216	71,216

GASOLINE

			Increase	Decrease
51100	425	County Commission		
51300	425	County Executive		
51500	425	Election Commission		
51600	425	Register of Deeds		
51750	425	Codes Compliance	1,670	
51800	425	County Buildings	12,983	
51810	425	Technology		
52300	425	Property Assessor	1,845	
52400	425	County Trustee		
52500	425	County Clerk		
52900	425	Other Finance		
53100	425	Circuit Court		
53300	425	General Sessions Court		
53330	425	Drug Court		
53400	425	Chancery Court		
53500	425	Juvenile Court		
53600	425	District Attorney General		
53700	425	Judicial Commissioners		
53900	425	Other Administration of Justice		
54110	425	Sheriff's Department	148,644	
54120	425	Special Patrols		
54210	425	Jail		
54220	425	Workhouse		
54240	425	Juvenile Services	141	
54310	425	Fire Protection	15,683	
54410	425	Civil Defense	5,976	
55110	425	Local Health Center		
55130	425	Ambulance	71,544	
55190	425	Other Local Health		
55710	425	Sanitation Management		
55900	425	Other Public Health		
56300	425	Senior Citizens		
57100	425	Agricultural Extension		
57500	425	Soil Conservation		
58300	425	Veteran's Services		
58500	425	Other Agencies	55,854	
		SWS	37,653	
		911	4,912	
		Senior Cit.	200	
		P & R	9,787	
		Planning	314	
		Archives	1,332	
		Drug Court	1,655	
			0	
58900	425	Miscellaneous - Gasoline		314,339
			314,339	314,339

Workman's Compensation

Increase

Decrease

51100	County Commission			
51300	County Executive	0.015	2,459	
51500	Election Commission	0.012	1,967	
51600	Register of Deeds	0.015	2,459	
51710	Development	0.004		656
51750	Codes Compliance	0.009	1,475	
51800	County Buildings	0.07	11,473	
51810	Technology	0.009	1,475	
51910	Preservation of Records	0.003		492
52300	Property Assessor	0.027	4,425	
52400	County Trustee	0.021	3,442	
52500	County Clerk	0.064	10,490	
52900	Other Finance	0.006	983	
53100	Circuit Court	0.06	9,834	
53300	General Sessions Court	0.009	1,475	
53330	Drug Court	0.003	492	
53400	Chancery Court	0.018	2,950	
53500	Juvenile Court	0.015	2,459	
53600	District Attorney	0.003	492	
53700	Judicial Commissioners	0.006	983	
53900	Other Administration of Ju:	0.003	492	
53930	Victim's Assistance	0.003	492	
54110	Sheriff's Department	0.185	28,322	
54210	Jail	0.121	19,450	
54220	Workhouse	0.003	492	
54240	Juvenile Services	0.046	7,539	
54310	Fire Protection	0.015	2,459	
54410	Emergency Managem.	0.005	820	
55110	Local Health Center	0.003	492	
55130	Ambulance	0.146	21,930	
55190	Other Local Health	0.003	492	
55710	Sanitation Management	0.049	0	5,031
55900	Other Public Health	0.064	10,490	
56700	Parks & Fair Boards	0.021		3,442
57100	Agricultural Extension	0.003	492	
57500	Soil Conservation	0.003	492	
58300	Veteran's Services	0.003	492	
			154,279	9,621
			<i>Reimbursed</i>	

58600-513 Workman's Compensation

163,900

Department of Education

Putnam County

Mr. Jerry Boyd, Director of Schools

Board of Education
Dawn Fry, Chair
Kim Cravens, Vice-Chair

1400 East Spring Street
Cookeville, Tennessee 38506-4313
Phone (931) 526-9777
FAX (931) 372-0391

Board Members
Eric Brown
Celeste Gammon
Jerry Maynard
David McCormick

June 21, 2016

Honorable Commissioners
Putnam County Courthouse
Cookeville, TN 38501

Honorable Commissioners:

Please consider approval of the following budget amendment in the total amount of \$590,560 to the School's Food Services Fund, as submitted.

Sincerely,



Mark McReynolds
Putnam County Board of Education

Enclosures:

- To budget and allocate additional revenue.

[illegible]

Explanation: Budget and reallocate additional revenue

Recommended for Approval:

Official / Department Head

Requested by: Supervisor

Supervisor
Mark Pellegrino
Chief Financial Officer

Reviewed by:

Recommended for Approval

No Recommendation

Date:

Action by County Commission:

Approval:

Non-Approval

Date:

**COUNTY GENERAL
YEAR END CLEANUP**

June 27, 2016

		<u>Debit</u>	<u>Credit</u>
<u>54110</u>	<u>Sheriff's Department</u>		
106	Deputies	9,985	
108	Investigators		9,985
<u>54310</u>	<u>Fire Prevention</u>		
140	Salary Supplements		600
169	Part Time	600	
	Total	10,585	10,585

Sheriff's Department - See letter from Sheriff

Fire Prevention - \$600 more was received from the State for training supplements
This transfer will correct the budgeted line item



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: June 22, 2016

TO: Honorable County Commissioners

SUBJECT: 2015- 2016 End of Fiscal Year Transfer request

Please allow this to serve as my request to transfer allocated monies as the department's end of fiscal year accounts closeout.

The transfer line items and amounts are included on a separate page.

An investigator with 17 years of service resigned from the department effective June 23, 2016 to pursue a private business endeavor.

The transfer pays him for the balance of his accumulated compensatory time.

Thanking you in advance,

Sheriff Eddie Farris

<u>Fund/Account #</u>	<u>Account Description</u>	<u>Debit</u>	<u>Credit</u>
101-54110-106	Deputy(ies)	\$ 9985	
101-54110-108	Investigators		\$ 9985
	TOTAL	\$9985	\$9985



Putnam County Justice Center
421 East Spring Street • Cookeville, TN 38501
Phone: 931.528.8484 • Fax: 931.528.7043

DATE: June 13, 2016

TO: Fiscal Review Committee - Honorable County Commissioners

SUBJECT: 2015-2016 End of Fiscal Year and Contingency Budget Transfer Requests

Please allow this to serve as my request to transfer allocated monies as the department's end of fiscal year accounts closeout and contingency line item budgeting for the new fiscal year.

The transfer line items and amounts are included on a separate page.

Thanking you in advance,

Sheriff Eddie Farris

Sheriff Eddie Farris

The Chairman asked for discussion on the motion to approve additional amendments for year end cleanups and to meet GASB34 requirements. There was none.

The Chairman asked the Commissioners to vote on the motion. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

NOMINATING COMMITTEE:

MOTION RE: NOMINATING COMMITTEE RECOMMENDS REAPPOINTMENT OF JOE ALBRECHT TO THE LIBRARY BOARD FOR A 3 YEAR TERM TO EXPIRE JUNE 2019

Commissioner Cathy Reel moved and Commissioner Jerry Ford seconded the motion to approve the reappointment of Joe Albrecht to the Library Board for a 3 year term to expire June 2019.

(SEE ATTACHED)



Putnam County Library System

931.526.2416 pctlibrary.org
50 East Broad St Cookeville, TN 38501

June 14, 2016

Putnam County Board of Commissioners
Putnam County Courthouse
300 East Spring Street
Cookeville, TN 38501

RE: Putnam County Library Board of Trustees Appointment

Putnam County Board of Commissioners:

Pursuant to Article IV of the Joint Venture Agreement between Putnam County and the City of Cookeville, the Putnam County Board of Commissioners appoints four of the seven members of the Putnam County Library Board and one of the two representatives to the Regional Library Board. The term of one of the four Putnam County appointees expires June 2016.

The position is currently filled by Mr. Joe Albrecht. At the May 10, 2016 Putnam County Library Board meeting, Mr. Albrecht expressed a willingness to continue serving on the Library Board.

The Putnam County Library Board of Trustees respectfully request the Putnam County Board of Commissioners to reappoint Mr. Joe Albrecht to the Library Board for a three year term.

Best Regards,

A handwritten signature in cursive script, reading "Stacie Netherton".

Stacie Netherton
Library Director

The Chairman asked for discussion on the motion to approve the reappointment of Joe Albrecht to the Library Board for a 3 year term to expire June 2019. There was none.

The Chairman asked for a voice vote on the motion. The motion carried.

REPORT OF SPECIAL COMMITTEES: None

RESOLUTIONS: None

ELECTION OF NOTARIES:

MOTION RE: APPROVE THE ELECTION OF NOTARIES

Commissioner Mike Atwood moved and Commissioner Jordan Iwanyszyn seconded the motion to approve the Election of Notaries.

(SEE ATTACHED)

PUTNAM COUNTY CLERK
WAYNE NABORS COUNTY CLERK
P.O. BOX 220
COOKEVILLE TN 38503
Telephone 931-526-7106
Fax 931-372-8201

Notaries to be elected June 27, 2016

HAROLD BURRIS	NORMA J HUMAN
AUDREY CODY	BEN A KILGROW
DEBORAH KAY COMBS	CHAD LONG
BEVERLY CROSSMAN	JEREMIAH MILLER
HELEN DANIELS	EDWARD C NETTENSTROM
BRANDY M DILLON	MARGARET L NOLAND
JANET DYER	DONNA M NYMAN
ALFRED M ENOCHS	SHEILA B OAKLEY
ALFRED HUNTER ENOCHS	STEPHANIE STRICKLAND
JOSIE HAMILTON	GAIL WATERS
SHEILA G HINES	SANDRA G WILSON
DESSA HIX	LINDA M YOUMANS

The Chairman asked for discussion on the Election of Notaries. There was none.

The Chairman asked the Commissioners to vote on the Election of Notaries. The Commissioners voted as follows:

FOR:

Scott Ebersole
Tom Short
Jordan Iwanyszyn
Jerry Ford
Jerry Roberson
Larry Bennett
Cindy Adams
Bobby Williams
Chris Savage
Reggie Shanks
Larry Redwine
Mike Medley

Danny Holmes
Benton Young
Tony Honeycutt
Kim Bradford
Jim Martin
Scott Stevens
Marsha Bowman
Donny Buttram
Mike Atwood
Cathy Reel

ABSENT:

Ben Rodgers
Daryl Blair

The Clerk announced that twenty-two (22) voted for, zero (0) voted against, zero (0) abstained, and two (2) absent. The motion carried.

OTHER NEW BUSINESS: None

ANNOUNCEMENTS AND STATEMENTS:

EMPLOYEE OF THE MONTH (None)

CITIZEN OF THE MONTH: (None)

SPECIAL RECOGNITION AWARDS FOR JUNE 2016:

**ALBERT HARRIS
KAY SLIGER
JANE BOYD
OPAL BOHANNON**

(SEE ATTACHED)

Info for Fair Board awards

Randy Porter [rporter@putnamcountyttn.gov]

Sent: Thursday, June 23, 2016 12:37 PM

To: Wayne Nabors

SPECIAL RECOGNITION
AWARDS for
JUNE 2016

I thought you might need this for the awards

Volunteer support for the Putnam County Agricultural & Industrial Fair is critical to the planning and ultimate success of the fair. Literally thousands of volunteers have supported the fair for the past 90 years, giving unselfishly of their time and money to make the fair the premier county event in Putnam County, Tennessee.

The 90th Putnam County Fair gives us a wonderful opportunity to recognize the outstanding contributions of fair volunteers and to recognize four people who collectively have been supporting the fair for over 200 years.

We pause in 2016, and say thank you -- Kay Sliger, Albert Harris, Jane Boyd and Opal Bohannon -- four of our finest fair volunteers.

- Albert Harris chairs the Horticulture and Field Crops Department at the fair and is among the top five people with the most entries each year – winning ribbons and awards annually.
- Kay Sliger has been a fair volunteer for over 50 years, serving on the fair board multiple times, and chairing Entry Day at the fair each year for the past several years. Kay is one of the hardest working people at the Putnam County Fair.
- Jane Boyd has worked as a volunteer in the cultural arts building for many years. She and her husband Dibrell showed registered Jersey cattle, and her son, Dr. George Boyd presently serves as Superintendent of the Dairy Show. Jane has been an active supporter of Putnam County Extension and her children were active 4-H members.
- Opal Bohannon has been a fair volunteer for over 50 years, also working in the cultural arts building and continuing to enter things she has canned and cooked in the fair in recent years. Opal is active in her church and community and has volunteered for many organizations over the years.

Randy

Randy Porter

Putnam County Executive

300 E Spring St. Room 8

Cookeville, TN 38501

931-526-2161

ADJOURN:

Commissioner Mike Medley moved and Commissioner Kim Bradford seconded the motion to Adjourn.

The Chairman asked for a voice vote on the motion to Adjourn. The motion carried.

PLANNING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: June 16, 2016

RE: Planning Committee Agenda

Listed below are items to be considered by the County's Planning Committee on Monday, June 20, 2016 at 6:00 PM in the County Commission Chambers at the Courthouse.

1. Any business that needs to be reviewed by the Planning Committee.

PLANNING COMMITTEE MINUTES

June 20, 2016

Prepared by Deborah Francis

Scott Stevens	Present
Tom Short	Present
Reggie Shanks	Present
Larry Bennett	Present
Bobby Williams	Present
Mike Atwood	Present

Danny Holmes	Present
Tony Honeycutt	Present
Donny Buttram	Present
Benton Young	Absent
Jordan Iwanyszyn	Present
Larry Redwine	Present

Item #1 Any business

NONE

ADJOURNED

FISCAL REVIEW AGENDA

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: June 16, 2016

RE: Fiscal Review Committee Agenda

Listed below are items to be considered by the County's Fiscal Review Committee on June 20, 2016 at 5:30 PM in the County Commission Chambers at the Courthouse.

1. Consider budget amendments to the County General Fund.
2. Consider budget amendments to the Road Department Fund.
3. Consider budget amendments to the General Purpose School Fund.
4. Consider a Resolution for Putnam County to Enter into Cooperative Purchasing Agreements.
5. Consider write off amounts for year end June 30, 2016 for Putnam County Emergency Medical Services.
6. Consider write off amounts for year end June 30, 2016 for the Solid Waste Department.
7. Consider approval of a change order for Rails for Trails in the amount of \$5,415.06.
8. Consider additional amendments that will be presented at Full Commission for year end cleanups to meet GASB34 requirements.
9. Any other business that needs to be considered by Fiscal Review.

FISCAL REVIEW COMMITTEE

MINUTES

June 20, 2016

Prepared by Deborah Francis

ROLL CALL

Jim Martin	Present	Daryl Blair	Present
Jerry Ford	Present	Kim Bradford	Present
Scott Ebersole	Present	Marsha Bowman	Present
Cindy Adams	Present	Cathy Reel	Present
Mike Medley	Present	Ben Rodgers	Present
Jerry Roberson	Present	Chris Savage	Present

Item #1 *Budget amendments to the County General Fund*

Motion: **Recommends approval of budget amendments to the County General Fund.**

Made By:	Blair	VOICE VOTE	APPROVED
Seconded:	Bradford		

Item #2 *Budget amendments to the Road Department Fund*

Motion: **Recommends approval of budget amendments to the Road Department Fund.**

Made By:	Blair	VOICE VOTE	APPROVED
Seconded:	Rdgers		

Item #3 *Budget amendments to the General Purpose School Fund*

Motion: **Recommends approval of budget amendments to the General Purpose School Fund.**

Made By:	Blair	VOICE VOTE	APPROVED
Seconded:	Bradford		

Item #4 *Resolution to enter into Cooperative Purchasing agreements*

Motion: **Recommends approval for Putnam County to enter into Cooperative Purchasing Agreements.**

Made By:	Blair	VOICE VOTE	APPROVED
Seconded:	Bradford		

Item #5 *EMS writeoffs*

Motion: **Recommends approval of write off amounts for year end June 30,2016 for Putnam County Emergency Medical Services in the amount of \$609,826.01.**

Made By:	Blair	VOICE VOTE	APPROVED
Seconded:	Bradford		

Item #6 Solid Waste writeoffs

Motion: Recommends approval of write off amounts for year end
June 30, 2016 for Putnam County Solid Waste in the amount
of \$15,175.80.

Made By: Blair
Seconded: Bowman

VOICE VOTE

APPROVED

Item #7 Change order for Rails for Trails

Motion: Recommends approval of a change order for Rails for
Trails in the amount of \$5,415.06.

Made By: Blair
Seconded: Rdogers

VOICE VOTE

APPROVED

**Item #8 Recommends approval to consider additional amendments that
will be presented at Full Commission for year end cleanups and
to meet GASB34 requirements.**

Made By: Blair
Seconded: Medley

VOICE VOTE

APPROVED

Item #9 Any other business

NONE

ADJOURNED

NOMINATING COMMITTEE

TO: Putnam County Board of Commissioners

FROM: Randy Porter, County Executive

DATE: June 16, 2016

RE: Nominating Committee Agenda

**Listed below are items to be considered by the Nominating Committee
on Monday June 20, 2016 AFTER THE PLANNING COMMITTEE MEETING.
OR AFTER FISCAL REVIEW IF TIME ALLOWS.**

1. Consider the reappointment of Joe Albrecht to the Library Board for a 3
year term to expire June 2019.
See letter from Library Board
2. Any other business that needs to be reviewed by the Nominating
Committee,